

San Antonio Water System Infrastructure Planning
Application for Subdivision Plat Review

Applicant / Developer / Owner

Plat I.D. #

Name Contact Person

Address Phone / Fax Number

Applicant's Engineer

Name Contact Person

Address Phone / Fax Number

Proposed Subdivision Name

Table with 4 columns: Type of Development, Total Acreage, Total Number of Lots, Total Estimated Daily Average Sewer Flows / EDU's

- Is the property within the San Antonio City Limits? YES [] NO []
Is the property within the Upper / Lower wastewater service area of SAWS? YES [] NO []
Does the property have an active water well in use? YES [] NO []
Is the property within the Edwards Recharge Zone? YES [] NO []
Is this property served by a water purveyor other than SAWS? YES [] NO []
If yes, see number 6 below.
Is property served by a septic system that requires approval from Bexar County Public Works? YES [] NO []
If yes, see number 7 below.
Is the property going to be served by a sewer system other than SAWS? YES [] NO []
If yes, see number 8 below.
Has this property been issued any of the following items? YES [] NO []
[] Water Commitment [] Sewer Contract/Assignment [] Utility Service Agreement
If yes, please attach a copy. NOTE: If not submitted with plat package, it will be returned as incomplete.
Does the property require a sewer main extension? YES [] NO []
If yes, see number 12 to 14 below.
Does the property require a water main extension? YES [] NO []
If yes, see number 12 to 14 below.
Is the Developer/Owner requesting that impact fees be deferred for this subdivision plat? (Impact fee note on plat) YES [] NO []

Submittal Requirements: NOTE: City of San Antonio Completeness Review Form is required with all submittals

Amending Plat Requirements:

- 1. Application for Subdivision Plat Review
2. City of San Antonio Completeness Review Form
3. (2) sets of plats [] Amending: (see sec. 35-441 in Unified Development Codes Book)
[] Vacating: (see sec. 35-439 in Unified Development Codes Book)

Vacating Declaration Requirements:

- 1. Vacating Declaration Documents

Project is a [] Minor [] Major [] Development Plat Note: No preliminary plats will be accepted.

Minor / Major Plat Requirements:

- 1. SAWS Application for Subdivision Plat Review
2. City of San Antonio Completeness Review Form
3. 5 sets of Plats
4. Well Letter (Sealed and Signed)
5. SAWS AQPP site specific category determination and applicable TCEQ approvals.
6. Water Purveyor Letter: (Water commitment, USA and/or approval letter from purveyor other than SAWS)
7. Septic Letter: (Bexar County approval for plat using septic systems)
8. Local Sewer Authority Letter: (Project outside SAWS jurisdiction CCMA, SARA, etc.)
9. No Flow Letter: A: (Proposed main tying into another proposed main) B: (Proposed platted property being whole or partial acreage is for the sole purpose of creating a parking lot, pavilion etc. that will not generate any additional sewer flows)
10. Private Sewer System: If the project will be served by a private sewer treatment plant, a letter stating that the sewer system will be owned and operated by the property owner(s), as per TNRCC licensing, is required in the plat review package.
11. EDU Calculations: NOTE: (EDU calculation sheet must be submitted with all plat applications)
12. Construction Plans, Utility Layout and Cost Estimates: (For properties requiring a sewer and/or water main extension.)
13. Individual Master Plan: (For water/sewer are required showing all mains for all units in development.)
14. One Copy of Plat on CD with utility plans on separate layers in DWG or DGN format projected in Lambert Conformal NAD83, So. Central Texas, (Feet)

Remarks / Additional Information:

This application must be submitted, in its original form and size, with an original signature. The Infrastructure Planning EDU Calculation Sheet and this application must be included in the plat package at time of submittal to Development Engineering Division for review. All additional forms must also be completely filled out and signed. Any incomplete forms will be cause for rejection and plat submittal package will be returned as incomplete. The specification and procedures for subdivision plats are described in Article IV Subsection 35-400/35-500 of the City of San Antonio Unified Development Code (UDC). The requirements for plat size and comments are described in 35-B101 respectively.

If assistance is needed in completing this application, call the San Antonio Water System Development Engineering Division.

Applicant or Applicant's Agent Signature Date
Below this line for office use only

Received by Date