



San Antonio Water System

PROJECT CONSTRUCTION PROGRAM

DAILY TIME & MATERIAL RECORD

PROJECT: _____ JOB NO: _____
 _____ PROPOSAL NO: _____

CONTRACTOR: _____

DESCRIPTION OF WORK: _____

Classification	Employee's Name	Hours	Rate	Total

Total Direct Labor	
PR Tax & Insurance	
TOTAL LABOR	

Number	Equipment Description	Hours	Rate	Total

TOTAL EQUIPMENT	
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Material Description	Quantity	Unit Price	Total

TOTAL MATERIAL	
SHEET TOTAL	