

DIRECTOR OF DISTRIBUTION AND COLLECTION OPERATIONS

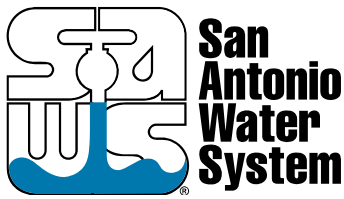
The San Antonio Water System (SAWS) is currently searching for a **Director of Distribution and Collection Operations**. The Director is responsible for all aspects of monitoring, maintenance, construction, repair, and replacement of the water distribution and wastewater collection systems in accordance with all the safety guidelines.

Celebrating more than 25 years of providing water and wastewater services to 1.8 million customers in the San Antonio region, San Antonio Water System (SAWS) continues to set the standard within our industry. SAWS is the national leader in water innovation with the largest direct recycled system in the country, the largest groundwater-based Aquifer Storage & Recovery facility in the nation and was the first in the U.S. in converting methane gas to energy, making this wonderful city ... *Waterful*.

The Director of Distribution and Collection Operations reports directly to the Vice President of Distribution and Collection Operations, and works under limited supervision and guidance. The selected candidate will have contact with internal and external customers, SAWS' Board of Trustees, elected officials, policy makers, community leaders, contractors, consultants, industry peers and vendors. The Director of Distribution and Collection Operations must communicate effectively, both verbally and in writing, and exhibit high standards of business and personal ethical conduct, leadership, teamwork, attitude, initiative and problem solving. The selected individual will direct, supervise and/or oversee the work of twenty to sixty employees, and exercises fully supervisory authority, and recommends hiring/firing, schedules work, disciplines, develops, trains, and mentors. The selected candidate may be required to travel and work hours outside of their regular work schedule. Working conditions are primarily in an office environment with occasional field visits – the selected candidate may be required to drive a company and/or personal vehicle when performing duties at external locations.

The **Director of Distribution and Collection Operations** performs the following essential functions:

- Supervises, selects, develops, trains, mentors and evaluates personnel and enforces corrective action up to, and including termination.
- Forecasts, allocates, and monitors the human, physical and financial resources for assigned area.
- Provides technical and functional guidance to various internal and external entities.
- Develops measures to analyze and improve department's overall efficiency to ensure best business practices.
- Develops, recommends, and implements department's procedures.
- Complies with all local and state regulatory requirements.
- Reviews and recommends improvements in construction plans.
- Develops and monitors training requirements for personnel.
- Applies generally accepted business management and public administration principles and practices.
- Supervises 180 - 215 employees directly or indirectly.
- Performs other duties as assigned.



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MINIMUM JOB REQUIREMENTS

- Bachelor's Degree in Engineering, Industrial Management, Construction Management, Business Administration or related field from an institution accredited by a nationally recognized accrediting agency.
- Eight years' progressive experience in water distribution and wastewater collection systems construction, maintenance and repair including five years' experience in supervising personnel.
- Proficient in the use of materials, tools, utility calculations and equipment commonly used in construction, maintenance or repair of water distribution, wastewater treatment and collection systems.
- Ability to use word processing, spreadsheet, database, computerized maintenance management system and presentation software.
- Work Zone Traffic Control, Competent Person, Excavation Safety, Confined Space certified or obtain within twelve months.
- Valid Class "C" Texas Driver's License consistent with SAWS driving policy.

Resume review will begin on Friday, February 23, 2018. The salary for this position varies based on qualifications, but will likely fall between \$100,000-\$140,000, with generous benefits package including pension and health benefits. Interested applicants should send a cover letter and resume by email only to employment@saws.org, attention Sandie Thompson, Senior Human Resources Business Partner.