SAWS ELECTRONIC PAYMENT PLAN

San Antonio Water System

Easy-Pay

SAWS Easy-Pay Plan allows you to automatically pay your SAWS bill by electronically transferring funds from your bank each month. This new convenience is absolutely free and here's how it works.

Under the Easy-Pay Plan you will continue to receive your monthly SAWS bill as you have in the past. The bill will indicate both the balance owed and the date when this amount will be automatically withdrawn from your bank account. SAWS will continue to read your meter each month, bill you monthly, and give you full information on your billing just as before.

Your automatic payments will begin on the bill following the receipt and processing by SAWS of the form below. The date of payment withdrawal from your bank will be indicated on your SAWS bill.

TERMS OF AGREEMENT

The Easy-Pay Plan is an electronic payment plan designed to make payment of your **SAWS** bill an automatic process. The plan neither increases nor decreases any customer's total water, sewer and/or stormwater bill.

The Easy-Pay Plan is available to customers who bank with accredited financial institutions capable of accepting automatic withdrawals via the Automatic Clearing House(ACH) Network which includes most of the San Antonio financial institutions.

Any customer on the Easy-Pay Plan may be withdrawn from the plan if the automatic withdrawal transaction is not honored by the bank for any reason.

In addition, the customer may be charged a service charge and late payment penalty if applicable.

The customer must notify SAWS immediately if there is a change in the customer's bank or bank account where the automatic withdrawal is to be administered.

Billing disputes should be discussed with a SAWS Customer Service Agent (not the bank) at least two business days before the date of automatic withdrawal as shown on your SAWS bill.

Customers desiring to discontinue participation in the Easy- Pay Plan may do so by telephone notice to a SAWS Customer Service Agent at (210) 704-7297. Upon receipt of notice, the customer will revert to normal billing and payment.

Call SAWS Customer Service Agents at 704-7297 for help

Please fill out this application form. Be sure to read "Terms Of Agreement" above, sign the application and mail it in the enclosed envelope to:

San Antonio Water System
P.O. Box 2990
San Antonio, TX 78299-2990

SAWS Customer Account Number ☐☐ ☐☐☐☐ ☐☐☐☐☐☐ ☐

Customer Name _____ Home Phone _____ - _____

Service Address _____ Work Phone _____ - _____

Customer Bank Name _____ Checking ☐ Savings ☐

Signature on Bank Account _____

Joint Owner Signature _____

Note: To complete your application, please attach a deposit slip or voided check to ensure the current bank account number is used.