



## **AGENDA**

### **MEETING OF THE SAN ANTONIO WATER SYSTEM BOARD OF TRUSTEES**

**December 3, 2013, 9:00 A.M.**

**6th Floor Board Room #609**

**Administrative Offices**

**2800 U. S. 281 North, San Antonio, Texas**

- 1. MEETING CALLED TO ORDER.**
- 2. Announcements.**
  - A. The San Antonio Water System Board of Trustees will, during the Meeting, close the Meeting and hold an Executive Session pursuant to and in accordance with Chapter 551 of the Texas Open Meetings Act. The Board of Trustees may, at any time during the Meeting, close the Meeting and hold an Executive Session for consultation with its attorneys concerning any of the matters to be considered during the Meeting pursuant to Chapter 551 of the Texas Open Meetings Act.**
- 3. Minutes.**
  - A. Approval of the Minutes of the San Antonio Water System Board of Trustees Policy and Planning Meeting of October 22, 2013.**
- 4. Ceremonial and Recognition Items.**
- 5. Individuals to be Heard.**

## **CONSENT AGENDA ITEMS**

**Items 6 – 27**

### **ITEMS CONCERNING THE PURCHASE OF EQUIPMENT, MATERIALS AND SUPPLIES**

**SAN ANTONIO WATER SYSTEM  
HANDICAPPED ACCESSIBILITY STATEMENT**

The San Antonio Water System Buildings and Meeting Rooms are accessible to individuals with disabilities. Accessible visitor parking spaces as well as the accessible entrance and ramp are located at the west side main entrance of the SAWS Headquarters Building, Tower I, 2800 U.S. Highway 281 North. Individuals with disabilities in need of auxiliary aids and services, including Deaf interpreters, must request such aids and services forty-eight (48) hours prior to the meeting. For assistance, contact the Board Administrator at 210-233-3690 or 711 (Texas Relay Service for the Deaf).

6. **A Resolution accepting recommendations regarding the contracting for certain services, equipment, materials, and supplies, and authorizing the acceptance of bids as follows: (DOUG EVANSON – YVONNE TORRES)**
- A. Award of Contracts for the Purchase of Materials, Equipment and Services.**
1. **Acceptance of the bid of DoubleRadius, Inc. to provide: Purchase of Licensed Microwave Radios and Accessories to replace Network Engineering’s obsolete communication equipment and to provide transport means for SAWS communication network, Bid No. 13-1536, for a total of \$108,488.38.**
  2. **Acceptance of the bid of Odessa Pumps to provide: Two Vertical Turbine Solids Handling Pump, Spare Parts, Manufacturer’s Field Services, Buy Board No. 418-13, Bid No. 13-1561, for a total of \$139,744.00.**
  3. **Acceptance of the bid of Computrols, Inc. to provide: Purchase and Installation of Variable Frequency Drives as SAWS Headquarters and Environmental Laboratory Facilities, Bid No. 13-1551, for a total of \$80,084.89.**
- B. Award of Annual Service and Supply Contracts. Estimated annual purchases are based on unit prices bid. Actual totals may vary from estimate.**
1. **Acceptance of the “best value” bid of CACC, Inc., to provide: Telephone Audit Service for auditing and reconciling bills, services and equipment, Bid No. 10-1022, for a total of \$67,500.00.**
  2. **Acceptance of the bid of PCMG, Inc., to provide: Adobe Software Licenses and Upgrades, Bid No. 13-1459A, for a total of \$46,840.95.**
  3. **Acceptance of the “best value” bid of Accutest Laboratories to provide: Environmental Laboratory Analytical Services, Bid No. 09-3013, for a total of \$116,880.00.**
  4. **Acceptance of the bid of BFI Waste Systems of North America, LLC dba Tessman Rd. Landfill to provide: Landfilling of Biosolids, Bid No. 10-0791, for a total of 2,210,000.00.**
  5. **Acceptance of the bid of Polydyne, Inc., to provide: Polymer, Bid No. 10-1107, for a total of \$842,582.40.**
  6. **Acceptance of the bid of Iron Mountain to provide: Records Storage, TXMAS Contract No. 962-M4, Bid No. 12-7001, for a total of \$80,000.00.**
  7. **Acceptance of the bid of Garda CL Southwest, Inc., to provide: Armored Car Service for daily pick up of currency, securities and other valuables, Bid No. 13-0293, for a total of \$69,498.00.**
  8. **Acceptance of the bid of Hayworth c/o Wittigs to provide: Purchase and installation of new modular office furniture, U.S. Communities Contracts 4400003402, Bid No. 13-8007, for a total of \$104,730.00.**
  9. **Acceptance of the bid of CB Solutions to provide: Instrumentation Calibration Services, Bid No. 13-8042A, for a total of \$94,755.00.**

- (SAWS-DSP) 10. **Acceptance of the bid of Matera Paper Co., to provide: Janitorial Supplies, Disinfectants and Cleaners, Bid No. 13-1527, for a total of \$142,189.04.**
- (SAWS-DSP) 11. **Acceptance of the bid of NTS Mikedon, LLC dba National Trench Safety, LLC to provide: Rental of Various Shoring Equipment, Bid No. 11-5020A, for a total of \$66,516.00.**

**C. Authorization to Utilize the City of San Antonio’s Competitive Bidding Process for Annual Contracts. Estimated annual purchases are based on unit prices bid. Actual totals may vary from estimate.**

- 1. Acceptance of the bid of RKA Petroleum to provide: Gasoline Transport Loads, COSA A310-11, for a total of \$1,882,701.00.**

**D. Authorization to Utilize the City of San Antonio’s Competitive Bidding Process for Biennial Contracts. Estimated annual purchases are based on unit prices bid. Actual totals may vary from estimate.**

**No items for this Meeting.**

**E. Award of Biennial Service and Supply Contracts. Estimated annual purchases are based on unit prices bid. Actual totals may vary from estimate.**

- 1. Acceptance of the bid of Motorola Solutions, Inc., to provide: Motorola Harmony Wireless Services and Repair, Bid No. 13-1103, for a total of \$58,062.96.**

**CAPITAL IMPROVEMENT CONTRACTS  
PROJECTS INVOLVING IMPROVEMENTS,  
EXTENSIONS AND ADDITIONAL CAPACITY**

**Developer Customer Contracts**

- (SAWS-DSP) **7. A Resolution approving Utility Service Agreements to provide water and/or wastewater service to the tracts listed below which are located within the 5-mile Awareness Zone of Camp Bullis (5-mile) and/or over the Edwards Aquifer Recharge (EARZ) and/or Contributing Zone (CZ) and/or over 50 acres (AC) and/or potential oversizing of mains (OVR). (KELLEY NEUMANN – SAM MILLS)**

No.	Tract Name	Developer	Acreege	Water EDUs	WW EDUs	DISTRICT SPECIAL PROJECT (BMWD)	Board Reason	Water CCN	WW CCN
1	80 Acre Cagnon Road Tract	Talley-Ho 220 Venture, LTD	78.7	350	340	YES	AC	Inside	Outside
2	Canyon View Subdivision PUD	Mosaic Land Development	29.36	112	107	YES	EARZ/ 5-mile	Inside	Inside
3	Helotes Canyon 68-Acre Tract	McMillin Texas Development, LLC	68	150	0	NO	EARZ/ OVR	Inside	Outside
4	Leano Heights Subdivision	KB Homes	136	520	520	NO	AC	Inside	Outside
5	Lockhill Selma 10 Acre Office Park	ALC Ranch, LTD	10.09	44	30	NO	EARZ/ 5-mile	Inside	Inside
6	NWC of Blanco and Wurzbach Parkway	Henrietta Investment Partners	5.826	36	30	NO	5-mile	Inside	Inside

7	North Park Toyota	Kahlig Motor Company	53.7	0	237	YES	AC	Inside	Outside
8	Reserve at Lone Oak 250 Acres	MacDonald Companies	250	850	884	NO	AC	Inside	Inside
9	South Foster Industrial Park	BHA Financial, LP	368	1472	1472	NO	AC	Inside	Inside
10	The Rim Multi-Family	RIM San Antonio, LLC	5.165	165	151	NO	EARZ/ 5-mile	Inside	Inside
<b>Totals</b>			<b><u>1004.8</u></b>	<b><u>3699</u></b>	<b><u>3771</u></b>				
<b>Totals (January – December 2013)</b>			<b><u>13230.2</u></b>	<b><u>53650</u></b>	<b><u>41817</u></b>				

### Production, Transmission and Treatment Improvements

8. **A Resolution approving Change Order No. 3 in an amount not to exceed \$108,217.83 to the construction contract with S. J. Louis Construction of Texas Ltd., in connection with the Southwest Bexar Sewer Pipeline – Segment 3 Project. Total expenditures: \$108,217.83. (KELLEY NEUMANN – FRANCES PLOCEK)**
  
9. **A Resolution approving Change Order No. 4 in an amount not to exceed \$64,968.70 to the construction contract with S. J. Louis Construction of Texas Ltd., in connection with the Southwest Bexar Sewer Pipeline – Segment 3 Project. Total expenditures: \$64,968.70. (KELLEY NEUMANN – FRANCES PLOCEK)**

### Professional Services

10. **A Resolution, concerning the District Special Project, approving Contract Amendment No. 1 in the amount not to exceed \$101,070.00 to the engineering contract with Pape Dawson Engineers in connection with the (DSP) Engineering/Design Services – Potranco to Grosenbacher Road Water Main Extension. Total expenditures: \$101,070.00. (KELLEY NEUMANN – FRANCES PLOCEK)**

## REPLACEMENT AND ADJUSTMENT PROJECTS

### Governmental Relocations and Replacements

11. **A Resolution awarding a construction contract to R.L. Jones, LP, in the amount of \$1,165,614.00 in connection with the 2013 Water and Sewer Construction Package IV and approving construction contingency expenses in an amount not to exceed \$116,561.40 in connection with the project work. Total expenditures: \$1,282,175.40. (KELLEY NEUMANN – JOSE CARRENO)**
  
12. **A Resolution awarding a construction contract to R.L. Jones in the amount of \$1,183,364.00 in connection with the 2013 Water and Sewer Construction Package V and approving construction contingency expenses in an amount not to exceed \$118,336.40 in connection with the project work. Total expenditures: \$1,301,700.40. (KELLEY NEUMANN – JOSE CARRENO)**
  
13. **A Resolution approving the expenditure of funds in the amount of \$1,411,225.38 for the installation of water facilities by Bexar County in connection with the Galm Road Phase II – Swayback Ranch to Government Canyon Project and approving construction contingency expenses in an amount not to exceed \$70,561.27 in connection with the project work. Total expenditures: \$1,481,786.65. (KELLEY NEUMANN – JOSE CARRENO)**

14. **A Resolution approving the expenditure of funds in the amount of \$1,978,000.00 for the replacement of water facilities by Bexar County in connection with the Glen Mont Drive: Old Walzem Road to Crestway Road Project and approving construction contingency expenses in an amount not to exceed \$98,900.00 in connection with the project work. Total expenditures: \$2,076,900.00. (KELLEY NEUMANN – JOSE CARRENO)**

#### **Professional Services**

15. **A Resolution approving Contract Amendment No. 2 in an amount not to exceed \$399,328.00 to the engineering contract with Kimley-Horn and Associates, Inc., in connection with the Huebner Creek Enhanced Conveyance LC 17 Project. Total expenditures are: \$399,328.00. (KELLEY NEUMANN – JOSE CARRENO)**

#### **EASEMENTS AND REAL PROPERTY**

16. **A Resolution approving the acquisition of a permanent water line easement affecting 1.826 acres located on the south corner of Interstate Highway 35 South and Fischer Road, in the southwest quadrant of Bexar County, Texas in connection with the Water Resources Integration Program, Project 1: Pipeline, Segment II; authorizing the expenditure of funds from the Project Fund in a total amount not to exceed \$121,300.00 for the acquisition of the easement and related closing and title insurance costs; authorizing the President/Chief Executive Officer or his duly appointed designee to execute all documents necessary to effectuate the acquisition of the easement and to pay an amount not to exceed \$118,300.00 to Weinritter Realty, LP, and up to \$3,000.00 to Capital Title of Texas for related closing and title insurance costs. Total expenditures: \$121,300.00. (NANCY BELINSKY – BRUCE HABY)**
17. **A Resolution authorizing a Reinstatement and Amendment to a 2001 Lease Agreement between the System and Stanley Jasik, Jr. for 1,268.908 acres of land located in Bexar and Wilson Counties, Texas; authorizing an Amendment to Outparcel Restriction Agreement between the System and Bernice Jasik concerning an adjoining 45.54 acres owned by Bernice Jasik; authorizing the President/Chief Executive Officer or his duly appointed designee to execute said Reinstatement and Amendment and Amendment to Outparcel Restriction. (NANCY BELINSKY – BRUCE HABY)**

#### **WATER RESOURCES ITEMS**

18. **A Resolution approving an agreement with H-E-B Grocery Company in an amount not to exceed \$250,000.00 for water conservation system upgrades within the dairy and meat production areas as well as the wastewater pretreatment plant of the distribution center. Total expenditures: \$250,000.00. (CHARLES AHRENS – KAREN GUZ)**

#### **FINANCIAL ITEMS**

19. **A Resolution adopting revisions to the Investment Policy of the San Antonio Water System pursuant to the guidelines established in the City of San Antonio's Ordinance No. 75686 and the provisions of the Public Funds Investment Act. (DOUG EVANSON)**

20. A Resolution approving a contract with Frost Bank for an annual amount not to exceed \$125,000.00 for depository services for the period January 1, 2014 through June 30, 2018. Total expenditures: \$125,000.00. (DOUG EVANSON)
21. A Resolution approving a contract with Frost Bank for securities lending services for the period of five years ending December 31, 2018. (DOUG EVANSON)

### **MISCELLANEOUS ITEMS**

22. A Resolution awarding a service contract to Terra Contracting Services, LLC in an amount not to exceed \$516,712.19 with a term through May 31, 2014 in connection with the Sanitary Sewer Cleaning and Inspection of Designated Downtown Siphons Contract. Total expenditures: \$516,712.19. (STEVE CLOUSE – JEFF HABY)
23. A Resolution approving a contract renewal with Emerson Process Management Power & Water Solutions, in an amount not to exceed \$76,305.00 for component coverage, expert telephone support, software updates with anti-virus, internet information access, remote system diagnostics, guardian support and scheduled on-site service for the Emerson Ovation Control System at the Dos Rios, Leon Creek, and Medio Creek Water Recycling Centers. Total expenditures: \$76,305.00. (STEVE CLOUSE – ROGELIO PLACENCIA)
24. A Resolution approving the recommendation of Marsh USA Inc., for the System's Comprehensive Commercial Insurance Program in an amount not to exceed \$1,355,899.00 for the period of January 1, 2014 through December 31, 2014. Total expenditures: \$1,355,899.00. (SHARON DE LA GARZA)
25. A Resolution approving the second of a four year contract with various temporary employment agencies in an amount not to exceed \$863,669.00 for the period of January 1, 2014 through December 31, 2014. Total expenditures: \$863,669.00. (SHARON DE LA GARZA)
26. A Resolution authorizing the three-year Microsoft Full Platform Enterprise Agreement and add-on software related products true-up cost with SHI Government Solutions, Inc. in an amount not to exceed \$628,380.10 for the first year. Total expenditures: \$628,380.10. (DOUG EVANSON – JOE SAMPLES)
- (DSP) 27. A Resolution, concerning the District Special Project, approving Contract Amendment No. 1 to provide additional services to the existing contract with Heideman Associates, Inc., dba APEX Engineering & Automation, in an amount not to exceed \$29,318.47 for the implementation of the ClearSCADA System. Total expenditures: \$29,318.47. (DOUG EVANSON – JOE SAMPLES)

## **ITEMS FOR INDIVIDUAL CONSIDERATION**

### **MISCELLANEOUS ITEMS**

28. A Resolution approving the Annual Internal Audit Plan for 2014 and directing that the plan be implemented. (STACEY ISENBERG)

29. **Appointment of members to the Audit Committee of the San Antonio Water System Board of Trustees. (BERTO GUERRA, JR., CHAIRMAN)**
30. **A Resolution authorizing the extension and/or continuation of various benefit contracts for SAWS Employee Benefits Program for the period of January 1, 2014 through December 31, 2014 in an amount not to exceed \$27,962,000.00; authorizing additional funds in an amount not to exceed \$1,000,000.00 for FY 2103 payable to CVS Caremark for pharmacy benefit management services for the System's self-funded Health Benefit Program. Total expenditures: \$28,962,000.00. (SHARON DE LA GARZA)**
31. **A Resolution authorizing expenditures to fund the San Antonio Water System Retirement Plan administered by Principal Financial Group from January 1, 2013 through December 31, 2013 in an amount not to exceed \$11,288,626.00 from the System Fund. Total expenditures: \$11,288,626.00. (SHARON DE LA GARZA)**
32. **A Resolution amending and restating the San Antonio Water System Health and Welfare Benefit Plan Provisions Concerning Retiree Coverage for individuals hired on or after January 1, 2014. (SHARON DE LA GARZA)**
33. **A Resolution, concerning the District Special Project, authorizing expenditures to fund the District Special Project Retirement Income Plan from January 1, 2013 through December 31, 2013 in an amount not to exceed \$418,536.00 from the District Special Project Fund. Total expenditures: \$418,536.00. (SHARON DE LA GARZA)**  
(DSP)
34. **A Resolution awarding a construction contract to Archer Western Contractors in the amount of \$1,417,030.00 in connection with the Dos Rios Water Recycling Center First Stage Diffuser Replacement Project and approving construction contingency expenses in the amount not to exceed \$100,000.00 for the project work. Total expenditures: \$1,517,030.00. (STEVE CLOUSE – PARVIZ CHAVOL)**

## **CAPITAL IMPROVEMENT CONTRACTS**

### **PROJECTS INVOLVING IMPROVEMENTS, EXTENSIONS AND ADDITIONAL CAPACITY**

#### **Production, Transmission and Treatment Improvements**

35. **A Resolution awarding a construction contract to Atlas Construction, Corp., in an amount of \$2,712,550.00 for the Annual 2013 Open Cut Water Work Order Construction Contract and approving construction contingency expenses in an amount not to exceed \$200,000.00 for the project work. Total expenditures: \$2,912,550.00. (KELLEY NEUMANN – FRANCES PLOCEK)**
36. **A Resolution awarding a construction contract to Oscar Renda Contracting, Inc., in the amount of \$8,270,666.59 for the San Antonio River Outfall Project 1 and approving construction contingency expenses in an amount not to exceed \$413,533.00 in connection with the project work. Total expenditures: \$8,684,199.59. (KELLEY NEUMANN – FRANCES PLOCEK)**

37. A Resolution awarding a professional services contract to Tetra Tech, Inc., in an amount not to exceed \$1,118,078.00 in connection with the 34<sup>th</sup> Street Pump Station Improvements Project. Total expenditures: \$1,118,078.00. (KELLEY NEUMANN – ASHOK KAJI)
38. A Resolution awarding a construction contract to Blastco Texas, Inc., in the amount of \$1,349,125.00 in connection with the Sunset Ground Storage Tank Painting and Rehabilitation Project and approving construction contingency expenses in an amount not to exceed \$67,500.00 for the project work. Total expenditures: \$1,416,625.00. (KELLEY NEUMANN – ASHOK KAJI)
39. A Resolution awarding a construction contract to MGC Contractors, Inc., in the amount of \$12,615,591.93 for the Dos Rios Water Recycling Center Digester Mixing and System Enhancements Phase II Project and approving construction contingency expenses in an amount not to exceed \$631,000.00 in connection with the project work; authorizing additional expenditures in an amount not to exceed \$149,775.00 to HDR Engineering, Inc., for construction phase services in connection with the project work. Total expenditures: \$13,396,366.93. (KELLEY NEUMANN – ASHOK KAJI)
40. A Resolution, concerning the District Special Project, awarding a construction contract to Lambda Construction I, Ltd., in the amount of \$3,485,000.00 for the DSP Water Production Facility Upgrades Project and approving construction contingency expenses in an amount not to exceed \$175,000.00 in connection with the project work. Total expenditures: \$3,660,000.00. (KELLEY NEUMANN – ASHOK KAJI)

41. **BRIEFING SESSION.**

No items for this Meeting.

42. President/Chief Executive Officer's Report. Presentation of and deliberation on the following Items:
- A. 2014 & 2015 Rate Request
43. Inquiries.
44. The Regular Session of the December 3, 2013, Regular Board Meeting is hereby recessed to hold an Executive Session and discuss the matters listed below pursuant to Sections 551.071, 551.072, 551.073, and 551.074 of the Texas Open Meetings Act.

45. **EXECUTIVE SESSION.**

- A. Consultation with attorneys and deliberation regarding the appointment, employment, reassignment, duties, discipline, or dismissal of a public officer or employee. (NANCY BELINSKY - BILL CROW)



- B. Consultation with attorneys and deliberation regarding the value of real property necessary for the Water Resources Integration Program: Project 1, Pipeline, being permanent water easements on property owned by Milestone Land Investments, Ltd and Milestone Potranco Development, Ltd. and located in the northwest quadrant of Bexar County, Texas. (NANCY BELINSKY – MARK BREWTON)
- C. Consultation with attorneys and deliberation regarding Cause No. 2010-CI-07444, *Debra Nicholas v. San Antonio Water System*, in the 57<sup>th</sup> Judicial District Court, Bexar County, Texas. (NANCY BELINSKY – BILL CROW)
- D. Consultation with attorneys and deliberation for the San Antonio Water System and its Board of Trustees, and consideration of matters in which the duty of the attorney to the San Antonio Water System and its Board of Trustees under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the provisions of the Texas Open Meetings Act. (NANCY BELINSKY)
46. The Regular Session of the Regular Board Meeting of December 3, 2013, is hereby reconvened.
47. A Resolution approving the acquisition of a permanent water line easement affecting 2.692 acres located on Potranco Road near American Lotus, in the northwest quadrant of Bexar County, Texas in connection with the Water Resources Integration Program, Project 1: Pipeline, Segment III; authorizing the expenditure of funds from the Project Fund in a total amount not to exceed \$75,666.00 for the acquisition of the easement and related closing and title insurance costs; authorizing the President/Chief Executive Officer or his duly appointed designee to execute all documents necessary to effectuate the acquisition of the easement and to pay an amount not to exceed \$73,866.00 to Milestone Potranco Development, LTD., a Texas limited partnership via Capital Title of Texas as escrow agent and up to \$1,800.00 to Capital Title of Texas for related closing and title insurance costs. Total expenditures: \$75,666.00. (NANCY BELINSKY – BRUCE HABY)
48. A Resolution approving the acquisition of four permanent water line easements affecting 5.386 acres located on W Loop 1604, adjacent to Dodge City Trail and Emory Peak, in the northwest quadrant of Bexar County, Texas in connection with the Water Resources Integration Program, Project 1: Pipeline, Segment III; authorizing the expenditure of funds from the Project Fund in a total amount not to exceed \$1,114,057.00 for the acquisition of the easements and related closing and title insurance costs; authorizing the President/Chief Executive Officer or his duly appointed designee to execute all documents necessary to effectuate the acquisition of the easements and to pay an amount not to exceed \$1,098,057.00 to Milestone Land Investments, LTD., a Texas limited partnership via Capital Title of Texas as escrow agent and up to \$16,000.00 to Capital Title of Texas for related closing and title insurance costs. Total expenditures: \$1,114,057.00. (NANCY BELINSKY – BRUCE HABY)
49. Adjournment. THE SAN ANTONIO WATER SYSTEM BOARD OF TRUSTEES MEETING OF DECEMBER 3, 2013, IS HEREBY ADJOURNED.