



## **AGENDA**

### **MEETING OF THE SAN ANTONIO WATER SYSTEM BOARD OF TRUSTEES**

**January 7, 2014, 9:00 A.M.**

**6th Floor Board Room #609**

**Administrative Offices**

**2800 U. S. 281 North, San Antonio, Texas**

- 1. MEETING CALLED TO ORDER.**
- 2. Announcements.**
  - A. The San Antonio Water System Board of Trustees will, during the Meeting, close the Meeting and hold an Executive Session pursuant to and in accordance with Chapter 551 of the Texas Open Meetings Act. The Board of Trustees may, at any time during the Meeting, close the Meeting and hold an Executive Session for consultation with its attorneys concerning any of the matters to be considered during the Meeting pursuant to Chapter 551 of the Texas Open Meetings Act.**
- 3. Minutes.**
  - A. Approval of the Minutes of the San Antonio Water System Board of Trustees Regular Meeting of November 18, 2013.**
  - B. Approval of the Minutes of the San Antonio Water System Board of Trustees Regular Meeting of December 3, 2013.**
- 4. Ceremonial and Recognition Items.**
- 5. Individuals to be Heard.**

**SAN ANTONIO WATER SYSTEM  
HANDICAPPED ACCESSIBILITY STATEMENT**

The San Antonio Water System Buildings and Meeting Rooms are accessible to individuals with disabilities. Accessible visitor parking spaces as well as the accessible entrance and ramp are located at the west side main entrance of the SAWS Headquarters Building, Tower I, 2800 U.S. Highway 281 North. Individuals with disabilities in need of auxiliary aids and services, including Deaf interpreters, must request such aids and services forty-eight (48) hours prior to the meeting. For assistance, contact the Board Administrator at 210-233-3690 or 711 (Texas Relay Service for the Deaf).

# CONSENT AGENDA ITEMS

Items 6 – 24

## ITEMS CONCERNING THE PURCHASE OF EQUIPMENT, MATERIALS AND SUPPLIES

6. **A Resolution accepting recommendations regarding the contracting for certain services, equipment, materials, and supplies, and authorizing the acceptance of bids as follows: (DOUG EVANSON – YVONNE TORRES)**
  - A. **Award of Contracts for the Purchase of Materials, Equipment and Services.**

**No items for this Meeting.**
  - B. **Award of Annual Service and Supply Contracts. Estimated annual purchases are based on unit prices bid. Actual totals may vary from estimate.**
    1. **Acceptance of the bid of HD Supply Waterworks, Ltd., to provide: Brass Gate, Ball and Bronze Globe Values, Bid No. 13-0025, for a total of \$60,950.50.**
    2. **Acceptance of the bid of Commonwealth Computer Co., to provide: Dell Desktops, Laptops, Monitors and Printers, State of Texas DIR-SDD-1951, Bid No. 13-6023, for a total of \$944,284.00.**
    3. **Acceptance of the bid of Sunbelt Mill Supply to provide: General Digging Tools & Ladders, Bid No. 13-2070, for a total of \$46,508.75.**
    4. **Acceptance of the bid of AmeriGas to provide: Propane Tankload Deliveries and Industrial Cylinder Refills, Bid No. 13-0294, for a total of \$299,043.75.**
    5. **Acceptance of the bid of Rush Truck Centers of Texas - SA to provide: GMC, Chevrolet, Caterpillar and Cummins Truck Parts and Service, Bid No. 13-0308, for a total of \$161,600.00.**
    6. **Acceptance of the bid of Rush Truck Centers of Texas - SA to provide: Allison Transmission Parts and Service, Bid No. 13-6057, for a total of \$54,930.00.**
    7. **Acceptance of the bid of HD Supply Waterworks, Ltd., to provide: Standard Wide Range Repair Clamps, Tap Clamps & Coupling, Bid No. 13-0019, Items 4, 5, 8, 9, 10, 11, 13, 14, 15 & 16, for a total of \$1,334,755.60.**
    8. **Acceptance of the bid of Act Pipe & Supply to provide: Standard Wide Range Repair Clamps, Tap Clamps & Coupling, Bid No. 13-0019, Items 2, 7 & 12, for a total of \$1,056,778.84.**
    9. **Acceptance of the bid of PowerSeal Pipeline Products to provide: Standard Wide Range Repair Clamps, Tap Clamps & Coupling, Bid No. 13-0019, Items 1 & 3, for a total of \$54,165.40.**
    10. **Acceptance of the bid of Morrison Supply to provide: Standard Wide Range Repair Clamps, Tap Clamps & Coupling, Bid No. 13-0019, Item 6, for a total of \$6,435.39.**

- C. **Authorization to Utilize the City of San Antonio’s Competitive Bidding Process for Annual Contracts.** Estimated annual purchases are based on unit prices bid. Actual totals may vary from estimate.

No items for this Meeting.

- D. **Authorization to Utilize the City of San Antonio’s Competitive Bidding Process for Biennial Contracts.** Estimated annual purchases are based on unit prices bid. Actual totals may vary from estimate.

No items for this Meeting.

- E. **Award of Biennial Service and Supply Contracts.** Estimated annual purchases are based on unit prices bid. Actual totals may vary from estimate.

1. **Acceptance of the bid of Federal Court Reporters to provide: Three Year Contract for Court Reporting Services for SAWS, for a total of \$60,150.00.**

## CAPITAL IMPROVEMENT CONTRACTS

### PROJECTS INVOLVING IMPROVEMENTS, EXTENSIONS AND ADDITIONAL CAPACITY

#### Developer Customer Contracts

7. **A Resolution approving Utility Service Agreements to provide water and/or wastewater service to the tracts listed below which are located within the 5-mile Awareness Zone of Camp Bullis (5-mile) and/or over the Edwards Aquifer Recharge (EARZ) and/or Contributing Zone (CZ) and/or over 50 acres (AC) and/or potential oversizing of mains (OVR). (KELLEY NEUMANN – SAM MILLS)**

No.	Tract Name	Developer	Acreage	Water EDUs	WW EDUs	DISTRICT SPECIAL PROJECT (BMWD)	Board Reason	Water CCN	WW CCN
1	HEB Leon Springs	HEB Grocery Company, LP	18.513	91	70	NO	CZ/ 5-mile	Inside	Outside
2	Lockhill Crossing Office Park	Stream Realty Partners – Central Texas, LP	16.977	38	30	NO	EARZ/ 5-mile	Inside	Inside
3	Sonterra Place Retail	REATA Real Estate Services, LP	4.4	47	0	YES	EARZ/ 5-mile	Inside	Inside
<b>Totals</b>			<b><u>39.89</u></b>	<b><u>176</u></b>	<b><u>100</u></b>				
<b>Totals (January 2014)</b>			<b><u>39.89</u></b>	<b><u>176</u></b>	<b><u>100</u></b>				

#### Production, Transmission and Treatment Improvements

8. **A Resolution authorizing the payment of the Tree Mitigation Fee to the City of San Antonio in an amount not to exceed \$256,100.00 in connection with the Southwest Bexar Sewer Pipeline Project. Total expenditures: \$256,100.00. (KELLEY NEUMANN – FRANCES PLOCEK)**
9. **A Resolution approving Change Order No. 8 in an amount not to exceed \$82,145.76 to the construction contract with Merryman Excavation, Inc., in connection with the Southwest Bexar Sewer Pipeline – Segment 4 Project. Total expenditures: \$82,145.76. (KELLEY NEUMANN – FRANCES PLOCEK)**

**Professional Services**

- 10. A Resolution approving Contract Amendment No. 1 in an amount not to exceed \$4,000.00 to the engineering contract with CP&Y in connection with the 2009 Engineering Design Services – Replacements and Improvements, Contract V. Total expenditures: \$4,000.00. (KELLEY NEUMANN – FRANCES PLOCEK)

**REPLACEMENT AND ADJUSTMENT PROJECTS**

**Governmental Relocations and Replacements**

- 11. A Resolution approving the expenditures of funds in the amount of \$352,030.35 for the adjustment and replacement of water and sewer facilities by the City of San Antonio in connection with the Westwood Village Area Drainage Phase II Project and approving construction contingency expenses in an amount not to exceed \$35,203.04 in connection with the project work. Total expenditures: \$387,233.39. (KELLEY NEUMANN – JOSE CARRENO)
- 12. A Resolution ratifying the actions of the Senior Vice President of Strategic Resources for approving Change Order No. 4 in an amount not to exceed \$151,222.78 in connection with the Market Street Realignment Project and approving additional contingency expenses in the amount not to exceed \$160,000.00 payable to the City of San Antonio for additional construction contingency expenses. Total expenditures: \$160,000.00. (KELLEY NEUMANN – JOSE CARRENO)

**WATER RESOURCES PROJECTS**

**Professional Services**

- 13. A Resolution ratifying the actions of the Senior Vice President of Strategic Resources in approving Contract Amendment No. 2 in an amount not to exceed \$295,936.00 to the professional services contract with Black & Veatch Corporation in connection with the Brackish Groundwater Desalination Project. Total expenditures: \$295,936.00. (KELLEY NEUMANN–CHARLES AHRENS–DARREN THOMPSON)

**EASEMENTS AND REAL PROPERTY**

- 14. A Resolution approving the acquisition of a permanent water line easement from Lennar Homes of Texas Land and Construction, Ltd., affecting 1.952 acres located near the intersection of Autumn Mist and La Granja, in the northwest quadrant of Bexar County, Texas in connection with the Water Resources Integration Program, Project 1: Pipeline, Segment III in a total amount not to exceed \$54,333.00 for the acquisition of the easement and related closing costs. Total expenditures: \$54,333.00. (NANCY BELINSKY – BRUCE HABY)

**WATER RESOURCES ITEMS**

- 15. A Resolution awarding a professional services contract to LBG-Guyton Associates in an amount not to exceed \$360,000.00 for a period of January 2014 through December 2016 for Water Resources Engineering Consultant Services. Total expenditures: \$360,000.00. (CHARLES AHRENS – DARREN THOMPSON)

## MISCELLANEOUS ITEMS

16. A Resolution authorizing a Letter of Engagement with Ruben Barrera of the Law Firm of Langley & Banack, Inc., in an amount not to exceed \$152,618.00 to act as Special Counsel to the Board for the 2014 Calendar Year. Total expenditures: \$152,618.00. (BERTO GUERRA, JR., CHAIRMAN)
17. A Resolution approving a professional services contract with Freese and Nichols, Inc., in an amount not to exceed \$900,690.00 for the period of January 14, 2014 to December 31, 2015 to develop the 2014 Water Infrastructure Plan. Total expenditures: \$900,690.00. (KELLEY NEUMANN – SAM MILLS)
18. A Resolution awarding a contract to Keenology Corporation dba CIPPlanner Corporation, in an amount not to exceed \$1,122,746.00 for a three year period from January 2014 through January 2017 with the option of two one-year extensions for the System’s Capital Program/Project Management System; authorizing additional funds in the amount not to exceed \$447,200.00 for temporary employment services required to complete the project; awarding a contract to Infor Public Sector, Inc., in an amount not to exceed \$120,000.00 for various Integration Services required to complete the project. Total expenditures: \$1,689,946.00. (DOUG EVANSON – JOE SAMPLES)
19. A Resolution approving additional expenditures in an amount not to exceed \$787,200.00 for additional temporary worker services, and approving an increase to the program budget for the additional temporary worker services and an amount not to exceed \$113,800.00 for capitalized payroll in connection with the Enterprise Resource Software System “ERSS” Program. Total expenditures: \$901,000.00. (DOUG EVANSON – JOE SAMPLES)
20. A Resolution approving a contract extension with the DeBerry Group in an amount not to exceed \$100,000.00 for a period of January 1, 2014 through December 31, 2014 for work and assignments related to but not limited to local, regional and national media relations, local and regional public relations, and creative content development services. Total expenditures: \$100,000.00. (GREG FLORES)
21. A Resolution approving expenditure of funds to develop and place advertising in excess of \$50,000.00 per media outlet in an amount not to exceed \$272,250.00 in the aggregate from the Public Affairs 2014 budget for the period of January 1, 2014 through December 31, 2014. Total expenditures: \$272,250.00. (GREG FLORES – ANNE HAYDEN)
22. A Resolution awarding a construction contract to Ace Pipe Cleaning, Inc., in an amount not to exceed \$1,047,638.50 in connection with the Sanitary Sewer Cleaning and Inspection of Designated “Year 2” Large Collection System Assets, Package 1 Contract. Total expenditures: \$1,047,638.50. (STEVE CLOUSE – JEFF HABY)
23. A Resolution awarding a construction contract to Ace Pipe Cleaning, Inc., in an amount not to exceed \$636,067.50 in connection with the Sanitary Sewer Cleaning and Inspection of Designated “Year 2” Large Collection System Assets, Package 2 Contract. Total expenditures: \$636,067.50. (STEVE CLOUSE – JEFF HABY)

24. A Resolution awarding a construction contract to Terra Contracting Services, LLC, in an amount not to exceed \$911,044.90 in connection with the Sanitary Sewer Cleaning and Inspection of Designated “Year 2” Large Collection System Assets, Package 4 Contract. Total expenditures: \$911,044.90.  
(STEVE CLOUSE – JEFF HABY)

## **ITEMS FOR INDIVIDUAL CONSIDERATION**

### **MISCELLANEOUS ITEMS**

25. A Resolution appointing Gloria S. Martinez, Eddie Meza, Billy Tiller, and Lavera Vincent as Citizens Advisory Panel new members for a two-year term expiring December 31, 2015; reappointing Frank Almaraz, Michael Ferguson, Olga Garza Kauffman, Bianca Maldonado, Brice Moczygemba, Jesse Pacheco, Todd Schroeder, Lisa Tatum and Guadalupe Torres as Citizens Advisory Panel members for a two-year term expiring December 31, 2015; reappointing Kay Kutchins as the Chairperson of the 2014 Citizens Advisory Panel for a one-year term expiring December 31, 2014. (CHARLES AHRENS – DARREN THOMPSON)
26. A Resolution appointing Celeste Derozier, George Lynn Britton, Jr., Fernandez Bravo, Reynolds Cate, and Linda Deatrick as Community Conservation Committee new members for a two-year term expiring December 31, 2015; reappointing Dawn Green, Carlos Silva, and Lina Luque as Community Conservation Committee members for a two-year term expiring December 31, 2015; appointing Reynolds Cate as the Chairman of the 2014 Community Conservation Committee for a one-year term expiring December 31, 2014. (CHARLES AHRENS – KAREN GUZ)
27. A Resolution appointing members of the San Antonio Water System Rate Advisory Committee and approving the bylaws for the conduct of the Rate Advisory Committee. (DOUG EVANSON)
28. A Resolution awarding a construction contract to Pipeline Video Inspection, LLC, in an amount not to exceed \$1,122,491.70 in connection with the Sanitary Sewer Cleaning and Inspection of Designated “Year 2” Large Collection System Assets, Package 3 Contract. Total expenditures: \$1,122,491.70.  
(STEVE CLOUSE – JEFF HABY)

## **CAPITAL IMPROVEMENT CONTRACTS**

### **PROJECTS INVOLVING IMPROVEMENTS, EXTENSIONS AND ADDITIONAL CAPACITY**

#### **Production, Transmission and Treatment Improvements**

29. A Resolution awarding a construction contract to T Construction, LLC, in an amount of \$1,694,642.00 for the 2013 Small Diameter Rehab Program - Project 3 and approving construction contingency expenses in an amount not to exceed \$85,000.00 for the project work. Total expenditures: \$1,779,642.00. (KELLEY NEUMANN – FRANCES PLOCEK)

**30. BRIEFING SESSION.**

- A. Briefing and deliberation regarding the Brackish Groundwater Desalination Project. (KELLEY NEUMANN)**
- B. Briefing and deliberation regarding Federal Legislative Initiatives. (GREG FLORES – BILLY PECHE)**
- C. Briefing and deliberation regarding Drought Update. (KAREN GUZ)**

**31. President/Chief Executive Officer’s Report. Presentation of and deliberation on the following Items:**

- A. Ethics Hotline**

**32. Inquiries.**

**33. The Regular Session of the January 7, 2014, Regular Board Meeting is hereby recessed to hold an Executive Session and discuss the matters listed below pursuant to Sections 551.071, 551.072, 551.073, and 551.074 of the Texas Open Meetings Act.**

**34. EXECUTIVE SESSION.**

- A. Consultation with attorneys and deliberation regarding the appointment, employment, reassignment, duties, discipline, or dismissal of a public officer or employee. (NANCY BELINSKY - BILL CROW)**
- B. Consultation with attorneys and deliberation regarding Cause No. 2010-CI-07444, *Debra Nicholas v. San Antonio Water System*, in the 57<sup>th</sup> Judicial District Court, Bexar County, Texas. (NANCY BELINSKY – BILL CROW)**
- C. Consultation with attorneys and deliberation for the San Antonio Water System and its Board of Trustees, and consideration of matters in which the duty of the attorney to the San Antonio Water System and its Board of Trustees under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the provisions of the Texas Open Meetings Act. (NANCY BELINSKY)**

**35. The Regular Session of the Regular Board Meeting of January 7, 2014, is hereby reconvened.**

**36. Adjournment. THE SAN ANTONIO WATER SYSTEM BOARD OF TRUSTEES MEETING OF JANUARY 7, 2014, IS HEREBY ADJOURNED.**