



AGENDA
BOARD OF TRUSTEES
WORK SESSION

SAWS Headquarters, 2800 U.S. Hwy 281 North, San Antonio, TX 78212
Tower I, Administrative Building, Cafeteria
February 10, 2014, 9:00 a.m.

1. **MEETING CALLED TO ORDER.**
2. **ANNOUNCEMENT:** The San Antonio Water System Board of Trustees may during its Work Session hold an Executive Session pursuant to the Texas Open Meetings Act, Texas Government Code Chapter 551, which permits closed meetings for the purposes stated therein in connection with any of the items being considered during the meeting.
3. **President/Chief Executive Officer's Report:**
 - A. **Water Supply Options**
4. **Briefing and deliberation regarding Valuation of Water Resources (Doug Evanson)**
5. **Briefing and deliberation regarding alternative Water Supply Management and Options, including proposals received in response to the Request for Competitive Sealed Proposals (RFCSP) Regarding the Provision and Delivery of Alternative Water Supplies (Charles Ahrens)**
6. **DISCUSSION OF POTENTIAL ITEMS FOR FUTURE MEETINGS**
7. **EXECUTIVE SESSION.** The Regular Session of the February 10, 2014 San Antonio Water System Board of Trustees Work Session is hereby recessed to hold an Executive Session and discuss the matters listed below pursuant to Sections 551.071, 551.072, 551.073, and 551.074 of the Texas Open Meetings Act.
 - A. **Consultation with attorneys for the San Antonio Water System and its Board of Trustees, and consideration of matters in which the duty of the attorney to the San Antonio Water System and its Board of Trustees under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the provisions of the Texas Open Meetings Act.** (Nancy Belinsky)
8. **REGULAR SESSION.** The Regular Session of the San Antonio Water System Board of Trustees Work Session of February 10, 2014 is hereby reconvened.
9. **ADJOURNMENT.** The San Antonio Water System Board of Trustees Work Session of February 10, 2014 is hereby adjourned.

SAN ANTONIO WATER SYSTEM
HANDICAPPED ACCESSIBILITY STATEMENT

The San Antonio Water System Buildings and meeting rooms are accessible to individuals with disabilities. Accessible visitor parking spaces as well as the accessible entrance and ramp are located at the west side main entrance of the SAWS Headquarters Building, Tower I, 2800 U.S. Highway 281 North. Individuals with disabilities in need of auxiliary aids and services, including Deaf interpreters, must request such aids and services forty-eight (48) hours prior to the meeting. For assistance, contact the Board Administrator at 210-233-3690 or 711 (Texas Relay Service for the Deaf).



AGENDA

MEETING OF THE SAN ANTONIO WATER SYSTEM BOARD OF TRUSTEES

February 10, 2014, 11:30 A.M.

or

**upon adjournment of the
SAWS Board Work Session**

**Administrative Building, Tower I, Cafeteria
2800 U. S. 281 North, San Antonio, Texas**

- 1. MEETING CALLED TO ORDER.**
- 2. Announcements.**
 - A. The San Antonio Water System Board of Trustees will, during the Meeting, close the Meeting and hold an Executive Session pursuant to and in accordance with Chapter 551 of the Texas Open Meetings Act. The Board of Trustees may, at any time during the Meeting, close the Meeting and hold an Executive Session for consultation with its attorneys concerning any of the matters to be considered during the Meeting pursuant to Chapter 551 of the Texas Open Meetings Act.**
- 3. Minutes.**
 - A. Approval of the Minutes of the San Antonio Water System Board of Trustees Regular Meeting of January 7, 2014.**
 - B. Approval of the Minutes of the San Antonio Water System Board of Trustees Policy and Planning Meeting of January 21, 2014.**
- 4. Ceremonial and Recognition Items.**
- 5. President/Chief Executive Officer's Report. Presentation of and deliberation on the following Items:**
 - A. Confluence**

**SAN ANTONIO WATER SYSTEM
HANDICAPPED ACCESSIBILITY STATEMENT**

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CONSENT AGENDA ITEMS

Items 6 – 30

ITEMS CONCERNING THE PURCHASE OF EQUIPMENT, MATERIALS AND SUPPLIES

6. A Resolution accepting recommendations regarding the contracting for certain services, equipment, materials, and supplies, and authorizing the acceptance of bids as follows: (DOUG EVANSON – YVONNE TORRES)
 - A. Award of Contracts for the Purchase of Materials, Equipment and Services.
 1. Acceptance of the bid of NetBrain Technologies, Inc., to provide: Integrated Network Mapping Diagramming Software Package and Annual Maintenance Renewal, Bid No. 13-1435, for a total of \$52,924.00.
 2. Acceptance of the bid of Freeit Data Solutions to provide: Netapp Diskshelves & Storage Requirements Capital Project Management Systems, Bid No. 13-1542, for a total of \$62,218.58.
 - B. Award of Annual Service and Supply Contracts. Estimated annual purchases are based on unit prices bid. Actual totals may vary from estimate.
 1. Acceptance of the bid of Source One Environmental, Inc., to provide: Cure-In-Place-Pipe (CIPP) Point Report Installation Equipment and Associated Consumables, Bid No. 13-1070, for a total of \$197,315.60.
 2. Acceptance of the bid of Aries Industries, Inc., to provide: Sewer Equipment Inspection Parts and Service, Bid No. 13-0176, for a total of \$123,662.62.
 3. Acceptance of the bid of INX, LLC a Presidio Co., to provide: Con-SmartNet Maintenance Renewal, DIR-SDD-1386, Bid No. 13-1541, for a total of \$289,158.14.
 4. Acceptance of the bid of Ameri-Form, Inc., to provide: Work Uniforms, Bid No. 13-5050, for a total of \$238,749.00.
 5. Acceptance of the bid of Santex International Trucks to provide: Navistar International Corporation Truck Parts and Service, Bid No. 13-0362, for a total of \$188,510.53.
 6. Acceptance of the bid of Airgas Carbonic to provide: Six month contract for Liquid Carbon Dioxide (99.5%), Bid No. 12-9012, for a total of \$51,114.00.
 7. Acceptance of the bid of J.R.'s Plumbing to provide: Plumbing Service Program, Bid No. 13-1004, for a total of \$98,200.00.
 8. Acceptance of the bid of Alamo Distribution, LLC, Alamo Iron Works to provide: Non-Electrical Hand Tools, Bid No. 14-0401, Items 1, 2, 4, 5, 7, 8, 9, 10, 11, 14 & 15, for a total of \$82,345.95.

9. Acceptance of the bid of MSC Industrial Supply to provide: Non-Electrical Hand Tools, Bid No. 14-0401, Items 3 & 12, for a total of \$20,503.25.
 10. Acceptance of the bid of Tool Mart, Inc., to provide: Non-Electrical Hand Tools, Bid No. 14-0401, Items 13 & 16, for a total of \$24,000.00.
- C. Authorization to Utilize the City of San Antonio’s Competitive Bidding Process for Annual Contracts. Estimated annual purchases are based on unit prices bid. Actual totals may vary from estimate.
- No items for this Meeting.
- D. Authorization to Utilize the City of San Antonio’s Competitive Bidding Process for Biennial Contracts. Estimated annual purchases are based on unit prices bid. Actual totals may vary from estimate.
- No items for this Meeting.
- E. Award of Biennial Service and Supply Contracts. Estimated annual purchases are based on unit prices bid. Actual totals may vary from estimate.
1. Acceptance of the bid of HD Supply Waterworks, Ltd., to provide: Fire Hydrant Repair Parts, Bid No. 13-0012, Groups 1, 2, 3, 5, 6 & 7, for a total of \$162,569.53.
 2. Acceptance of the bid of Dittmar Lumber to provide: Portland Cement and Ready Mix (Quickrete) Bags, Bid No., 13-0023, for a total of \$70,870.00.
 3. Acceptance of the bid of Short-Line Corp. dba American Signal Equipment Co., to provide: Traffic Control Devices Rental, Bid No. 13-0214, for a total of \$1,016,480.00.
 4. Acceptance of the bid of AT&T Corporation to provide: Renewal of AT&T Local Phone Services at Lift Stations, DIR-TEX-AN-NG-CTSA-005, Bid No. 14-1335, for a total of \$62,080.00.

CAPITAL IMPROVEMENT CONTRACTS

PROJECTS INVOLVING IMPROVEMENTS, EXTENSIONS AND ADDITIONAL CAPACITY

Developer Customer Contracts

7. A Resolution approving Utility Service Agreements to provide water and/or wastewater service to the tracts listed below which are located within the 5-mile Awareness Zone of Camp Bullis (5-mile) and/or over the Edwards Aquifer Recharge (EARZ) and/or Contributing Zone (CZ) and/or over 50 acres (AC) and/or potential oversizing of mains (OVR). (KELLEY NEUMANN – SAM MILLS)

No.	Tract Name	Developer	Acreage	Water EDUs	WW EDUs	DISTRICT SPECIAL PROJECT (BMWD)	Board Reason	Water CCN	WW CCN
1	38 Acre Evans Road Tract	Mosaic Development	38.61	40	35	NO	EARZ /OVR	Inside	Inside

2	Kallison Ranch NISD	Northside Independent School District	126.7	193	0	NO	AC/OVR	Inside	Outside
3	Overlook Town Center	281/Overlook Partners	84.9	425	425	NO	EARZ/5-mile/AC	Inside	Inside
Totals			<u>250.21</u>	<u>658</u>	<u>460</u>				
Totals (January – February 2014)			<u>290.10</u>	<u>834</u>	<u>560</u>				

8. A Resolution approving Recapitulation Change Order No. 3 in the decreased amount of \$109,248.00 to the construction contract with Holloman Corporation in connection with the Borgfeld Road – East, 16-inch and 24-inch Oversize (12-inch required) Water Main Project; authorizing the return of funds in the amount of \$109,248.00 and the construction contingency balance of \$60,000.00 for a total amount of \$169,248.00. Total decreased amount: \$169,248.00. (KELLEY NEUMANN – SAM MILLS)

Production, Transmission and Treatment Improvements

9. A Resolution approving Recapitulation Change Order No. 10 in the decreased amount of \$186,213.76 to the construction contract with Pepper-Lawson Waterworks, LLC, in connection with the Dos Rios and Leon Creek Water Recycling Centers Tertiary Filters Project; authorizing the return of funds in the amount of \$186,213.76 and the construction contingency balance of \$97,666.35 for a total amount of \$283,880.11. Total decreased amount: \$283,880.11. (KELLEY NEUMANN – ASHOK KAJI)

REPLACEMENT AND ADJUSTMENT PROJECTS

Governmental Relocations and Replacements

10. A Resolution approving the expenditures of funds in the amount of \$831,586.50 for the adjustment and replacement of water and sewer facilities by the City of San Antonio in connection with the Marbach Phase II B-Meadow Way to Loop 410 Project and approving construction contingency expenses in an amount not to exceed \$83,158.65 in connection with the project work. Total expenditures: \$914,745.15. (KELLEY NEUMANN – JOSE CARRENO)
11. A Resolution approving Recapitulation Change Order No. 4 in the decreased amount of \$174,751.79 to the construction contract with Atlas Construction Corporation in connection with the 2011 Water and Sewer Construction Contract, Package II; authorizing the return of funds in the amount of \$174,751.79 and the construction contingency balance of \$55,868.36 for a total amount of \$230,620.15. Total decreased amount: \$230,620.15. (KELLEY NEUMANN – JOSE CARRENO)
12. A Resolution approving Recapitulation Change Order No. 9 in the decreased amount of \$258,294.38 to the construction contract with Ella S. A. Contracting, LP, in connection with the 2012 Water & Sewer Construction Contract Package II; authorizing the return of funds in the amount of \$258,294.38 and the construction contingency balance of \$96,313.22 for a total amount of \$354,607.60. Total decreased amount: \$354,607.60. (KELLEY NEUMANN – JOSE CARRENO)

WATER RESOURCES PROJECTS

13. A Resolution approving Recapitulation Change Order No. 3 in the decreased amount of \$200,760.70 to the construction contract with S.J. Louis Construction of Texas,

Ltd., in connection with the Regional Carrizo Program, Water Supply Pipeline Project; authorizing the return of funds in the amount of \$200,760.70 and the construction contingency balance of \$400,000.00 for a total amount of \$600,760.70. Total decreased amount: \$600,760.70.
(CHARLES AHRENS – DARREN THOMPSON)

EASEMENTS AND REAL PROPERTY

14. A Resolution authorizing the President/Chief Executive Officer or his duly appointed designee to request City Council approval for the annexation of certain SAWS property located at 3610 Valley Rd. (NANCY BELINSKY – BRUCE HABY)
15. A Resolution amending Resolution Nos. 97-151, 05-027, 12-225, 12-226, 12-263, 12-350, and 12-501 authorizing the President/Chief Executive Officer or his duly appointed designee to dispose of certain surplus properties pursuant to all applicable laws expressly including Chapter 253.014 of the Texas Local Government Code; requesting that the City Council of San Antonio amend City Ordinances Nos. 94193, 100996, 2012-11-01-0846, 2012-11-01-0847, 2012-12-13-0985, 2012-12-13-0984, 2012-12-13-0987, 2012-12-13-0986, 2012-12-13-0991, 2012-12-13-0992, 2012-12-13-0993, 2012-12-13-0994, 2012-12-13-0997, and 2012-12-13-1000 to allow for said disposition under Chapter 253.014 of the Texas Local Government Code. (NANCY BELINSKY – BRUCE HABY)
16. A Resolution approving the acquisition of a permanent water line easement from Jacqueline N. Mitchell, Individually and as Independent Executrix of the Estate of Billy T. Mitchell, deceased, and Jacqueline N. Mitchell, Trustee of the Billy T. Mitchell Marital Trust, Billy T. Mitchell Non-Qualified Marital Trust, Billy T. Mitchell Qualified Marital Trust and the Billy T. Mitchell Family Trust as created under the Will of Billy T. Mitchell, deceased, affecting 14.832 acres, located near east side of South Evans Road, between Von Ormy and Somerset Roads, in the southwest quadrant of Bexar County, Texas, in connection with the Water Resources Integration Program, Project 1: Pipeline, Segment II in a total amount not to exceed \$158,200.00 for the acquisition of the easement and related closing costs. Total expenditures: \$158,200.00.
(NANCY BELINSKY – BRUCE HABY)
17. A Resolution approving the Settlement and Release Agreement between Irene B. Zoeller and the System; authorizing the President/Chief Executive Officer or his duly appointed designee to execute all documents necessary to complete the terms of the Settlement and Release Agreement and to pay Irene B. Zoeller the amount of \$66,000.00. Total expenditures: \$66,000.00. (NANCY BELINSKY – BRUCE HABY)

WATER RESOURCES ITEMS

18. A Resolution approving a Well Field Operations Agreement with Schertz-Seguin Local Government Corporation to provide daily well field operations for San Antonio Water System's Regional Carrizo Project Buckhorn Well Field and the initial expenditures for 2014 in the amount not to exceed \$71,000.00. Total expenditures: \$71,000.00. (CHARLES AHRENS – DARREN THOMPSON)
19. A Resolution approving a Lease Agreement with Tierra Mireles Limited Partnership for 424.060 acre-feet of Edwards Aquifer Groundwater Rights at a cost of \$55,127.80 per year for a potential of each of the next five years for a total obligation of this Lease Agreement not to exceed \$275,639.00. Total expenditures: \$275,639.00.
(CHARLES AHRENS – DARREN THOMPSON)

MISCELLANEOUS ITEMS

20. **A Resolution accepting the recommendation of the Audit Committee of the San Antonio Water System's Board of Trustees to appoint Stacey Isenberg, CPA, as the System's Chief of Internal Audit; authorizing the appointment of Stacey Isenberg, CPA, as the System's Chief of Internal Audit. (BERTO GUERRA, JR.)**
21. **A Resolution approving the updated Internal Audit Reporting Protocol; further directing that the Internal Audit Department implement the Internal Audit Reporting Protocol and future changes to the Internal Audit Protocol be done administratively. (STACEY ISENBERG)**
22. **A Resolution adopting the revised Personnel Policy of the San Antonio Water System. (SHARON DE LA GARZA)**
23. **A Resolution awarding a contract to Hay Group, Inc., in an amount not to exceed \$575,605.00 for the period of February 10, 2014 through December 31, 2016 to provide consulting support for the San Antonio Water System's Self-Funded and Insured Employee Benefits Programs. Total expenditures: \$575,605.00. (SHARON DE LA GARZA)**
24. **A Resolution authorizing the President/Chief Executive Officer to administratively approve in calendar year 2014 additional expenditures in an amount not to exceed \$10,000.00 in the aggregate for each contract or agreement previously approved by the San Antonio Water System Board of Trustees for a total amount not to exceed \$100,000.00. Total expenditures: \$100,000.00. (NANCY BELINSKY – PHILIP CAMPOS)**
25. **A Resolution approving a proposed ordinance amending Chapter 34, Article III, Division 4; Article V, Divisions 3 and 5; Article VI, Divisions 2 and 5 of the City Code to comply with amendments to 40 C.F.R. Part 403 and TPDES Permit Number WQ0004284000; authorizing the President/Chief Executive Officer or his duly appointed designee to recommend the ordinance amendments to the City Council and requesting that the City Council pass an ordinance amending Chapter 34, Article III, Division 4; Article V, Divisions 3 and 5; and Article VI, Divisions 2 and 5 of the City Code. (CHARLES AHRENS – SCOTT HALTY)**
26. **A Resolution authorizing a service contract extension to ADS Environmental Services in an amount not to exceed \$236,250.00 for the Wastewater Flow Metering Services Project. Total expenditures: \$236,250.00. (KELLEY NEUMANN – SAM MILLS)**
27. **A Resolution authorizing the purchase of implementation services from Infor Global Services, Inc., for Lawson Maintenance Service Packages, Lawson Smart Office and Infor Process Automation Software in an amount not to exceed \$88,560.00. Total expenditures: \$88,560.00. (DOUG EVANSON – JOE SAMPLES)**
28. **A Resolution authorizing the last and final annual payment in accordance with the contract terms of BexarMet's Agreement with Dell Inc., for Microsoft Enterprise Software in an amount not to exceed \$79,193.14. Total expenditures: \$79,193.14. (DOUG EVANSON – JOE SAMPLES)**

29. A Resolution awarding a professional services contract to Black & Veatch in an amount not to exceed \$277,986.00 for a term of eighteen months with allowance for additional periods of time upon mutual consent of the parties for Rate Consulting Services. Total expenditures: \$277,986.00. (DOUG EVANSON)
30. A Resolution appointing the chairperson and approving two additional nominations for membership on the San Antonio Water System Rate Advisory Committee. (DOUG EVANSON)

ITEMS FOR INDIVIDUAL CONSIDERATION

CAPITAL IMPROVEMENT CONTRACTS

PROJECTS INVOLVING IMPROVEMENTS, EXTENSIONS AND ADDITIONAL CAPACITY

Production, Transmission and Treatment Improvements

31. A Resolution awarding a construction contract to PM Construction & Rehab, LLC, in an amount of \$2,919,960.00 for the 2013 Small Diameter Rehab Program - Project 6 and approving construction contingency expenses in an amount not to exceed \$150,000.00 for the project work. Total expenditures: \$3,069,960.00. (KELLEY NEUMANN – FRANCES PLOCEK)
32. A Resolution awarding a construction contract to PM Construction & Rehab, LLC, in an amount of \$3,300,707.50 for the 2013 Small Diameter Rehab Program - Project 7 and approving construction contingency expenses in an amount not to exceed \$165,000.00 for the project work. Total expenditures: \$3,465,707.50. (KELLEY NEUMANN – FRANCES PLOCEK)
33. A Resolution awarding a construction contract to PM Construction & Rehab, LLC, in an amount of \$2,929,495.00 for the 2013 Small Diameter Rehab Program - Project 8 and approving construction contingency expenses in an amount not to exceed \$150,000.00 for the project work. Total expenditures: \$3,079,495.00. (KELLEY NEUMANN – FRANCES PLOCEK)
34. Individuals to be Heard.
35. **BRIEFING SESSION.**
 - A. Briefing regarding Debt Transactions. (DOUG EVANSON)
36. Inquiries.

37. **The Regular Session of the February 10, 2014, Regular Board Meeting is hereby recessed to hold an Executive Session and discuss the matters listed below pursuant to Sections 551.071, 551.072, 551.073, and 551.074 of the Texas Open Meetings Act.**
38. **EXECUTIVE SESSION.**
- A. **Consultation with attorneys and deliberation regarding the appointment, employment, reassignment, duties, discipline, or dismissal of a public officer or employee. (NANCY BELINSKY - BILL CROW)**
 - B. **Consultation with attorneys regarding legal opinions relating to SAWS retirement plans. (NANCY BELINSKY)**
 - C. **Deliberation regarding the annual evaluation, performance objectives and duties of the President/Chief Executive Officer; and consultation with attorneys concerning legal issues regarding the annual evaluation, performance objectives and duties of the President/Chief Executive Officer. (NANCY BELINSKY)**
 - D. **Consultation with attorneys and deliberation for the San Antonio Water System and its Board of Trustees, and consideration of matters in which the duty of the attorney to the San Antonio Water System and its Board of Trustees under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the provisions of the Texas Open Meetings Act. (NANCY BELINSKY)**
39. **The Regular Session of the Regular Board Meeting of February 10, 2014, is hereby reconvened.**
40. **Adjournment. THE SAN ANTONIO WATER SYSTEM BOARD OF TRUSTEES MEETING OF FEBRUARY 10, 2014, IS HEREBY ADJOURNED.**